

**ORDER TO OFFICIAL COURT REPORTER FOR
TRANSCRIPT OF FELONY SENTENCING PURSUANT
TO GENERAL STATUTES SECTION 51-286f**

JD-CR-160 Rev. 1-22
C.G.S. § 51-286f

STATE OF CONNECTICUT
SUPERIOR COURT
www.jud.ct.gov



Instructions to State's Attorney

To order transcripts of sentencings of more than two years imprisonment taking place on or after October 5, 2009, pursuant to General Statutes § 51-286f, please use the online transcript ordering system located at <https://sso.eservices.jud.ct.gov/TranscriptReq/>.

Instructions to Transcribing Monitor

1. Complete the transcript within 60 days, if possible, but, in no case, more than 90 days.
2. Once transcript is completed, enter transcript, along with the Transcript Invoice for Non-Billable Transcripts (JD-ES-350) and electronic certification page, into the Felony Sentencing Transcript database.

Date of order	Name of State's Attorney
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Case name

State of Connecticut v.

Name of sentencing Judge	Name of Recording Monitor (If known)	Date of sentencing
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Complete docket number(s)

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Transcript Delivery Notification to Official Court Reporter

(For Office of the Official Court Reporter's Internal Use Only)

Date Order Received by OCR: _____ Transcribing Monitor Name: _____