

## **Superior Court for Family Matters Standing Order – Regional Family Trial Docket – Trial and Hearing Management Orders\***

For **trials and hearings**, counsel and self-represented parties shall exchange and file with the Court, the following documents not less than **5 business days** before the assigned trial or hearing date(s).

1. Current sworn **financial affidavits** meeting the requirements of Practice Book Sec. 25-30(a), if any financial issues must be decided by the Court.
2. A list of all **pending motions**, including motions to be decided prior to the start of evidence, such as motions in limine and motions for protective order.
3. A fully completed **child support guidelines worksheet** as required by Practice Book Sec. 25-30(e), if there are children under the age of 18.
4. Written **proposed orders** in accordance with Practice Book Sec. 25-30(c) and (d).
5. A list of the names of all **witnesses** each party reasonably expects to call as part of the party's case in chief, as well as any reasonably anticipated rebuttal witnesses, including an identifier (that is, party, eyewitness, or expert) and stating any expected scheduling problems. Note: This order does not replace or change the requirements of Practice Book Sec. 13-4 about the manner and time for expert witness disclosure.
6. A list of **exhibits** each party reasonably expects to introduce in evidence, indexed by P plus a number for the plaintiff, and D plus a letter for the defendant, with a brief description of each exhibit, indicating whether any party objects to the admission of the exhibit and if so, including a statement of the grounds for the objection if known.
7. **Copies** of the exhibits listed in the document required under order #6 above.
8. In cases where both parties are represented by counsel, counsel shall submit a **joint affidavit** confirming that they have discussed all issues in dispute. Any issues agreed upon by the parties shall be submitted in writing by stipulation or agreement signed by the parties and counsel.

*\*Parties are on notice that failure to comply with the orders herein may result in financial sanctions, sanctions in accordance with P.B. §13-14, or dismissal of the action or motion.*

**The Honorable Leo V. Diana  
Chief Administrative Judge  
Family Division**