

Minutes

Meeting of Events Subcommittee

November 14, 2013

Present: Karen Florin and Judge Susan Handy, co-chairs; subcommittee members Claude Albert, Paul Giguere and Eric Parker, and staff liaison Rhonda Stearley-Hebert.

I. Call meeting to order: The meeting was called to order at 2:40 p.m., and subcommittee members approved the minutes from the meeting of September 23, 2013.

II. Continue planning for the 2014 Law School for Journalists: Judge Handy updated the subcommittee regarding ongoing preparation for the upcoming program, "Behind the Prison Walls: York Correctional Institution. The program is scheduled for Thursday, Feb. 27 at York. Judge Handy said she has been in regular contact with officials from the Department of Correction and spoke of how helpful they have been in helping organize the program. She also spoke of the need to promote the program as early as possible, since attendees will need to go through the Department of Correction's background check process. Subcommittee members also discussed various ways of promoting the program.

III. Adjourn: The meeting adjourned at 3:45 p.m., and the subcommittee will meet again on Tuesday, January 7.

Minutes Submitted by Rhonda Stearley-Hebert