

**Connecticut Judicial Branch
Law Library Advisory Committee
November 20, 2015**

The Connecticut Judicial Branch Law Library Advisory Committee met on November 20, 2015 at the Quinnipiac University School of Law, 370 Bassett Road, North Haven, Connecticut, in the Lynne L. Pantalena Law Library conference room SLE 211A.

Present

Hon. Douglas C. Mintz, Chair
Hon. James W. Abrams, Vice Chair
Hon. Jane B. Emons
Atty. William H. Clendenen, Jr.
Atty. Adam J. Cohen
Atty. Eamonn S. Wisneski
Ms. Ann DeVeaux
Prof. Darcy Kirk
Prof. S. Blair Kauffman

Absent

Hon. Henry S. Cohn
Hon. Raheem L. Mullins
Atty. William P. Yelenak

Resigned

Hon. William J. Lavery

Other Attendees

Atty. Deirdre M. McPadden
Ms. Ann H. Doherty

Judge Mintz chaired and called the meeting to order at 2:04 p.m.

Non-agenda Item – Judge Mintz informed the Committee that Judge William H. Lavery submitted his letter of resignation from the Law Library Advisory Committee to the Chief Justice, effective November 7, 2015. Judge Mintz requested that the Committee members review and vote on a prepared resolution recognizing the guidance and support provided by Judge Lavery during his tenure as a member of the Law Library Advisory Committee. The resolution was unanimously approved by a vote of the Committee.

I. Approval of Minutes

The minutes from the May 15, 2015 meeting were approved.

II. Law Library Operations

Budget – Ann Doherty reported that the FY16 Law Library Services budget allocation for print materials was increased by 5% over FY15 levels. The allocation for the administrative office fully covered the electronic services subscriptions. Ann stated that this Fall both the West print materials and the Westlaw patron access electronic online service contracts were successfully renegotiated for three year terms.

Staffing levels – Ann reported that the full time law librarian assigned to the Middletown Law Library submitted her resignation and left Judicial Branch employment, effective November 12, 2015. The Law Library Services Unit currently consists of fifteen Law Librarian IIs, two Supervising Law Librarians, and the Deputy Director.

Law Library Services – Activities – Ann Doherty reported the following:

WestlawNext training– In October, Law Library Services received notice that Wolters Kluwer would no longer offer LoislawConnect, an online legal research service used by many judges and Judicial Branch personnel. The service will be terminated as of November 30, 2015. To address the loss of LoislawConnect, the Law Library Services Training unit expanded the WestlawNext training program already in place for Superior Court judges. Both one-on-one and group training sessions are being offered to the judges. The month of November has been devoted to filling all the training requests.

Annual Report – FY2014-15 Annual Report detailing the services offered by the Law Library Services Unit was compiled and issued. The report is available on the Law Library Services website.

Law Library Services Web Page – The Law Library Services Web Page Committee worked closely with the Judicial Technology Unit to complete phase one of the redesign of the Law Library Services web pages. The new design is closer in look and design to the Judicial Branch home page, and the revised law library pages are now mobile device friendly.

Workshop for Public Librarians – As part of the Access To Justice initiative to reach out to public librarians, a Judicial Branch law librarian, together with a representative of the Judicial Branch Court Service Centers/Public Information Desks, conducted a half-day workshop for public librarians, “Court Services and Legal Resources for Librarians”, on October 29, 2015, at the Connecticut State Library Service Center in Middletown.

- III. Access to Justice Fair** – The Access to Justice Fair was held on September 16, 2015 at UConn School of Law, and was attended by public librarians, Judicial Branch personnel, including law librarians, law school law librarians, and representatives of legal aid organizations.
- IV. Minimum Collection Standards** – Ann reported that “*The Connecticut Supreme Court Policies for the Establishment and Maintenance of a System of Law Libraries*”, and the attached Appendix, approved by the Supreme Court on June 25, 2014, remain accurate. Judge Mintz stated that, since the revisions to the policies and minimum collection standards were recent, and currently accurate, no further discussion was necessary at this time.
- V. Strategic Plan – Implementation** – Ann presented the Law Library Services Strategic Plan Implementation Plans to the Committee members. She explained that law library staff met in October to brainstorm the initial action steps to be taken to start working toward the accomplishment of the goals of the Law Library Services Strategic Plan. Implementation progress is to be reported at the next Law Library Advisory Committee meeting.
- VI. Future meetings and adjournment** -The next meeting is scheduled for Friday, May 6, 2016. The meeting adjourned at 2:43 p.m.