

FAQs Related to the February 2021 Remote Bar Exam in Connecticut

What subjects will be tested by this remote exam?

- The subjects tested on the February 2021 remote exam will be the same as the subjects of the Uniform Bar Exam. You should study the same topic areas that you would if you were preparing to take the UBE.

What is the schedule and format of the February 2021 remote exam?

- The remote exam will consist of eight 90-minute test sessions administered over two days, February 23 and 24, 2021.
- On February 23, two 90-minute sessions will consist of two Multistate Performance Test (MPT) items and two 90-minute session will consist of six Multistate Essay Examination (MEE) questions.
- On February 24, each of the four 90-minute sessions will consist of 50 Multistate Bar Examination (MBE) questions.
- The remote exam will be administered on the following schedule (all times are **Eastern Time**):

Tuesday, February 23, 2021

9:00AM to 10:30AM MPT 1

11:00AM to 12:30PM MPT 2

2:00PM to 3:30PM MEE 1-3

4:00PM to 5:30PM MEE 4-6

Wednesday, February 24, 2021

9:00AM to 10:30AM MBE 1-50

11:00AM to 12:30PM MBE 51-100

2:00PM to 3:30PM MBE 101-150

4:00PM to 5:30PM MBE 151-200

- The schedules for applicants testing with accommodations under the Americans with Disabilities Act will vary from the standard schedule addressed above. Each examinee who was granted nonstandard testing accommodations for a disability under the Americans with Disabilities Act will receive their specific examination schedule with their testing accommodations agreement.
- Each exam session will require a password, which will be released **15 minutes** before each session is scheduled to begin. Applicants can and should begin the check in and log in process as soon as the password becomes available in the event they require any assistance from ExamSoft. Once an applicant logs into the software, he or she may begin the exam even if it is prior to the scheduled start time. The software will log the applicant out automatically once he or she reaches the maximum time permitted for each session.

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Who is eligible to take the remote exam?

- Applicants with a pending February 2021 bar examination application are eligible to take the remote exam if they meet all of the following conditions:
 - Dean's Certificate (Form 4) and official final law school transcript from the JD issuing school are **received** on or before **Wednesday, February 17, 2021**. For foreign educated applicants, all LL.M. degree requirements must be met and the official, final transcript and course descriptions from the LL.M. degree granting school must be **received** on or before **Wednesday, February 17, 2021**.
 - NCBE Number is **received** on or before **Wednesday, February 17, 2021**.
 - All ExamSoft requirements are met by the applicable deadlines. For information regarding the requirements and deadlines, please visit the Computer Based Testing page of the CBEC Website: https://www.jud.ct.gov/cbec/computer_based_testing.htm. Applicants who fail to meet all requirements by the applicable deadlines, including taking and uploading the mock exams and downloading the exam files, will be rejected and will be unable to take the remote exam.
 - Applicants who fail to meet any of the above requirements will be rejected and will be unable to take the remote exam.

What software vendor will Connecticut use to deliver the October remote exam?

- Connecticut examinees will register to use the Examplify testing software provided by ExamSoft Worldwide.
- ExamSoft registration will open on January 14, 2021 by 5:00PM Eastern Time, and will close on January 29, 2021 at 5:00PM Eastern Time.
- ExamSoft will contact applicants via email with instructions for registering the applicant's computer, downloading the software, downloading and taking the mandatory mock examinations, and downloading the required examination files. Thus, it is critical that applicants keep their preferred email address up to date with the CBEC.

Will applicants have to pay a separate fee for the software?

- NO. CBEC will pay the registration fee for each applicant.

Will applicants have the chance to test and familiarize themselves with the examination software prior to the examination administration?

- Yes. Applicants are required to take a minimum of two mock examinations and will have the opportunity to take a third mock examination before the actual examination.
- Applicants are strongly encouraged to take the third mock examination and to use all of the time allotted in each of the mock examinations.

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- The first mock examination will be 90 minutes, and applicants will establish a baseline photo for facial identification through ExamSoft’s facial recognition software platform, ExamID. This examination will provide applicants with the opportunity to familiarize themselves with all Examplify features and functionality.
- The second mock examination will also be 90 minutes and will contain an MPT item, MEE questions, and multiple-choice questions similar to those found on the MBE. ExamID and ExamMonitor will be enabled to provide additional practice with photo identification and to check the applicant’s visual framing within the camera view. Applicants will have the opportunity to familiarize themselves with all of the features and functionality available within the Examplify software.
- The third mock examination will be similar to the second mock examination described above.

What technology is required?

- Each examinee’s testing location must have Wi-Fi access to begin each session of the exam and at (or after) the close of the exam to submit examination answers and audio/video files, but the examinee is NOT required to maintain an active internet connection throughout each session.
- All examinees are required to have a webcam and microphone for the mock exams and for remote proctoring of the exam.
- Additional detailed technological requirements are available at
 - Mac: <https://examsoft.com/resources/examplify-minimum-system-requirements#mac>
 - Windows: <https://examsoft.com/resources/examplify-minimum-system-requirements#windows>

Technical Support

- All technical questions concerning the software should be directed to ExamSoft at 866-429-8889.
- Should an applicant experience a technical issue before or during the examination, the applicant may leave the testing area to retrieve their phone to call technical support for assistance. The phone must be removed from the testing area as soon as the support call ends and before the applicant resumes testing.

Where is the exam administered?

- Examinees may take the remote exam at their home, work/office, law school, library, or another location of their choice. The environment should be quiet and distraction free, with no personal identifying information.

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What if an applicant does not have access to a quiet space or reliable internet?

- Applicants who need a quiet space or a location with reliable internet may reserve a hotel room of their choice for two days.
- The CBEC will reimburse such applicants up to \$200.00 per day for two days for the room and wi-fi should a request for such an accommodation be received by the deadline and granted. Costs beyond the room and wi-fi will not be reimbursed.
- Since reimbursement is limited to two days, it is the applicant's responsibility to arrange for an early check-in/check-out if necessary and to pay for any days beyond the two days that will be reimbursed.
- Those seeking such an accommodation must provide an affidavit explaining in detail why the accommodation is required. Affidavits may be mailed or delivered in person during business hours; they will not be accepted electronically. Affidavits seeking an accommodation must be **received** on or before **Tuesday, February 16, 2021** in order to be considered. A form affidavit is available on the CBEC website: <https://www.jud.ct.gov/cbec/Feb21/FormAffidavit.pdf>.
- After the exam, applicants who were granted such an accommodation and who took the examination must submit their hotel bill for reimbursement.

What testing conditions will be required?

- Examinees must be alone in the room where they are taking the exam. This should be a quiet and distraction-free environment.
- Examinees must not have a phone on their person or in the testing area.
- Applicants may have water in a clear container with no labels or printing.
- Applicants may use foam, cordless earplugs during the exam. Such earplugs must be shown to the camera prior to use.
- Examinees should remove diplomas, photographs, or other items that could personally identify the applicant and that would be visible in the webcam footage during the examination. Examinees will be able to assess what items would be visible during the mock exams to determine if there are items they would need to move before the remote exam.
- Examinees should remain seated with their face visible to the camera for the duration of each 90-minute test session. Examinees will be able to see what is within view of the webcam during the exam to ensure they are within view.
- Examinees will have a break in between the 90-minute sessions, during which they will be allowed to step away from their computer to stretch, use the bathroom, etc.

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What features will examinees be able to use within the exam software?

- Examinees **WILL** be able to:
 - On the MPT and MEE questions:
 - View the question, response, and virtual scratch paper at the same time. For the MPT, examinees will be able to open the MPT library attachments and view both the attachment and the exam response on the screen.
 - Highlight within the text of the questions. There is no highlighting within any attachment.
 - Use up to approximately 30 pages of “virtual scratch paper” to outline their responses.
 - Cut and paste text within their response and from the virtual scrap paper.
 - Use spell check and “find and replace” within their response.
 - Flag MEE questions to return to for further consideration during that testing session.
 - **For the MPT ONLY**, applicants may use physical scratch paper and non-digital writing utensils to make notes and outlines. Any physical scratch paper and writing utensils used on the MPT must be completely removed from the testing area before the start of the MEE session.
 - On the MBE questions:
 - Highlight within the text of the questions.
 - Use virtual scratch paper throughout the MBE session.
 - Cross out unwanted answers. Applicants must still select an answer (crossing out all answers believed to be incorrect is not enough) in order to receive credit for a correct answer.
 - Navigate forward and backward and skip and return to unanswered questions.
 - Flag questions for later review during that exam session. Examinees will be able to filter for flagged or unanswered questions.
 - Should any questions remain unanswered and the applicant attempts to exit with time remaining, the software will alert the applicant.

Examinees **WILL NOT** be able to:

- Use more than one monitor.
- Cut and paste or drag and drop text from the question or the MPT library to their written response.
- Underline, circle, or cross out text within the MEE and MBE questions or the MPT materials.
- Have access to or use physical scratch paper or any writing utensil on the MEE or MBE sessions of the examination. Examinees determined to have used physical scratch paper at any time during the MEE and/or MBE sessions of the examination will be investigated for cheating, resulting in a potential negative impact on character and fitness for admission.
- Use notes or any other physical reference materials.
- Examinees will be required to complete a registration process including two mock exams to familiarize themselves with the software.

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What items will be permitted or prohibited for those taking the remote exam?

- A list of permitted and prohibited items will be sent to all applicants by mail. This list may also be found on the CBEC Website: <https://www.jud.ct.gov/cbec/examinfo.htm>.

How does remote proctoring work?

- Examinees must remain at their computer, with their face fully visible to their webcam, for the entirety of each 90-minute test session.
- The proctoring software will record the applicant (audio and video) throughout the exam session. The recording will be uploaded to ExamSoft along with the examinee's answer files.
- ExamSoft's artificial intelligence (AI) program will analyze the recording and will flag any unusual behaviors, movements, or sounds.
- All flagged footage is then reviewed individually by two human proctors to determine whether further analysis as to potential cheating or dishonest conduct is necessary. For example:
 - A dog barking in the background might be initially flagged by AI but cleared upon review.
 - The mere fact that a sound or behavior generates a flag does not necessarily mean that CBEC will formally investigate or take action against an applicant for exam misconduct.
- The proctors reviewing exam footage **will not** have access to any personally identifying information for examinees; all exam materials, including exam footage, are connected only to an examinee ID number.

When must exam answer files and audio/video files be uploaded?

- The deadline to upload all exam answer files and all audio/video files is **12:00PM (EDT) on Friday, February 26, 2021**. Any examinee who has questions about whether a file successfully uploaded or who needs assistance uploading any file(s) must contact ExamSoft prior to this deadline.