

ADDITIONAL INFORMATION AND RESOURCES

The following are some additional information and resources that you might find helpful for getting ready for and taking part in this remote proceeding.

Guides to Remote Proceedings

The court has put together two guides to help you get ready for and take part in your remote court proceeding:

- *Quick Reference Guide for Remote Court Proceedings* which is available at: [https://jud.ct.gov/RemoteJustice/Docs/Quick Ref Guide Remote Hearings.pdf](https://jud.ct.gov/RemoteJustice/Docs/Quick_Ref_Guide_Remote_Hearings.pdf). This Set-Up Guide gives:
 - Step-by-step instructions for downloading, becoming familiar with, testing, and using the Microsoft Teams software that the court uses to hold remote court proceedings; and
 - Tips for a successful remote court proceeding to make sure the remote proceeding process goes as smoothly as possible;

AND

- *Connecticut Guide to Remote Hearings for Attorneys and Self-Represented Parties*, which is available at: www.jud.ct.gov/HomePDFs/ConnecticutGuideRemoteHearings.pdf. This Guide to Remote Hearings has more in-depth information about:
 - Downloading, becoming familiar with, testing and using the Microsoft Teams software that the court uses to hold remote court proceedings;
 - Planning effective participation in remote court proceedings; and
 - Information about what you can expect before, during, and after the remote proceeding.

These guides may help answer questions about participating in a remote court proceeding and help ensure that the remote proceeding goes smoothly. The court encourages you to follow the tips in the guides, but the court may decide to handle your remote proceeding differently than the guides describe if necessary.

The Judicial Branch website

There are many resources with information on the court system and the remote proceeding process, including the:

- Remote Justice webpage at: <https://jud.ct.gov/RemoteJustice>, where you can find information and resources, such as videos and quick cards, on remote proceedings;
- Self-Represented Parties E-Filing webpage at: <https://jud.ct.gov/external/super/E-Services/efile/selfrepresented.htm#how>, where you can find information on how to register for E-Services and file electronically; and
- Frequently Asked Questions webpage at: www.jud.ct.gov/faq, where you can find answers to many frequently asked questions about the Connecticut court system.

Court Service Centers

The Judicial Branch operates Court Service Centers in all Judicial District Courthouses. Court Service Center staff, some of whom are bilingual, are trained to help all court patrons understand and navigate the Connecticut court system.

Court Service Center staff cannot give you legal advice, but they can give you:

- Statewide calendar and docket information in civil and family cases;
- Court forms and Judicial Publications, which you can also access at: www.jud.ct.gov/webforms;
- Self-help materials, which you can also access at: www.jud.ct.gov/selfhelp.htm;
- Help with electronic filing; and
- Public use computers with internet access and word processing, printers, copiers, fax machines, scanners and, sometimes, work space.

The locations of the Court Service Centers, their hours, and other resources are available on the Court Service Center website at: www.jud.ct.gov/csc/default.htm. You can send any questions you have directly to the Court Service Center staff by e-mail at: Court.ServiceCenter@jud.ct.gov.

Law Libraries

The Judicial Branch also operates 12 Law Libraries throughout the state. They are staffed by Law Librarians who are trained to help patrons with legal reference questions and have print materials and electronic resources for your legal research needs.

You can access numerous state and federal legal research resources on the Law Libraries' website at: <https://www.jud.ct.gov/lawlib>. You can find resources for:

- CT Law by Subject, which you can also access directly at: www.jud.ct.gov/lawlib/selfguides.htm; and
- Research Guides, which you can also access directly at: www.jud.ct.gov/lawlib/selfguides.htm.

You can also send legal research requests directly to a Law Librarian by e-mail at: lawlibrarians@jud.ct.gov. The Law Librarians respond to most e-mail questions within 24 hours.

Getting Help with Your Legal Issue

- Apply for legal aid online at: www.slsc.org/get-help; or
- Call the Statewide Legal Services Hotline at:
 - Toll-free: **1-800-453-3320**; or
 - From Middletown and Hartford: **860-344-0380**

If you need an attorney for your legal issue and do not think you will qualify for free legal aid, you may be able to get help from the following organizations:

➤ In the **Hartford** Area:

- The Connecticut Community Law Center, which you can learn more about by visiting: <https://cclc.law.uconn.edu>, or calling **860-570-5400**;
- The Hartford County Bar Association Lawyer Referral Service, which you can learn more about by visiting: www.hartfordbar.org/lawyer-referral, or calling **860-525-6052**.

➤ In the **New Haven** Area:

- The New Haven County Bar Association Lawyer Referral Service, which you can learn more about by visiting: www.newhavenbar.org/page/LawyerReferralService, or calling **203-562-5750**

➤ In the **New London** Area:

- The New London County Bar Association Lawyer Referral Service, which you can learn more about by visiting: <http://nlcba.org/lawyer-referral-service>, or calling: **860-889-9384**

➤ **Statewide:**

- Connecticut Bar Association, FindALawyerCT, which you can learn more about by visiting: <https://members.ctbar.org/search/custom.asp?id=2968>