

Minutes
Court Security Committee
231 Capitol Avenue, Hartford, CT
March 24, 2016

The Court Security Committee met on March 24, 2016 in the attorney conference room at 231 Capitol Ave, Hartford.

Members in attendance: Hon. Patrick L. Carroll III (Chair), Hon. Elliot Solomon, Hon. Matthew Frechette, Joseph D'Alesio, Jeffrey Getz, Stephen Grant, John Gregorzek, Melanie Kerr, Robert Kilpatrick, Richard Loffredo, Joseph McMahon, Pamela Meotti, Denise Poncini, Gary Roberge, and Michael Sullivan.

Also in attendance: Mark Ciccio, Celia Seifert, Dean Calderoni, Robert Kirchner, Esther Harris, Ronald Macchio, James Vogel, Brian Hill, and Jen Loo.

1. The Hon. Patrick L. Carroll III opened the meeting and informed everyone that Chief Rick Hayes of the Putnam Police Department will serve as a new member of the Committee.
3. The minutes of the October 21, 2015 and December 08, 2015 meetings were reviewed and approved.
4. The Court Support Services Division (CSSD) gave a presentation on security measures used in CSSD facilities and officer safety training for probation staff.
5. A draft jury security template was reviewed and discussed. It will serve as each District's jury security preparedness plan.
6. A summary of the 2015 JD security committee meetings was reviewed and discussed.
7. Committee members reviewed a "mass arrest checklist" which was developed for use in an exercise conducted by the Department of Emergency Services and Public Protection. It was agreed that the checklist should be added as an appendix to the JD Emergency Response Plan.
8. Committee members reviewed changes to the recently updated 2016 Emergency Response and COOP Plans. Following discussion, the Committee approved both plans as revised.
9. A new subcommittee has been created to review and update the Judicial Branch Security Manual. The first meeting will be held on April 13, 2016.
10. Committee members discussed the use of notification systems during active shooter or other hostile incidents. It was agreed that this item would remain on the agenda for future meetings.
11. The Emergency Preparedness training course is ready to roll out to staff and judges through LMS. The course will be mandatory for all new employees. Whether the course will be made mandatory for all employees on an annual basis is yet to be decided.

The meeting was adjourned at 11:40 A.M.