

Agenda

Translation Guidelines Work Group

LEP Committee

Public Service and Trust Commission

January 21, 2010

225 Spring Street, Wethersfield

1st Floor Conference Room

8:30 – 10:00 AM

1. Welcome
2. Review Goals of Work Group
 - ◆ gather information from the LEP Survey Work Group and the LEP Media and Community Outreach Work Group to consider the legal ramifications of translated materials
 - ◆ recommend priorities for translated materials to recommend to the LEP Committee
 - ◆ develop a set of guidelines for prioritizing translation requests to recommend to the LEP Committee
3. Develop Plan of Action
4. Next Steps