

**MINUTES**  
**COMMITTEE ON LIMITED ENGLISH PROFICIENCY**  
**August 8, 2013, 9:00 AM**  
**225 Spring Street, Wethersfield, CT**

Attendees: Hon. Maria A. Kahn, Co-Chair; Alejandra Donath, Co-Chair; Richard Loffredo  
Legal Services Advisor: Nancy Porter  
Staff: Melanie Kerr

**1. Approval of June 19, 2013 Meeting Minutes**

The minutes of the June 19, 2013 meeting were unanimously approved.

**2. Review updates to Power Point Presentation**

Committee members reviewed the Power Point presentation on the work of the Limited English Proficiency Committee in preparation for a fall, 2013 meeting with the CT Supreme Court. Alejandra Donath and Richard Loffredo will complete the edits and develop new slides as discussed in the meeting. A draft of the revised presentation will be shared among Committee members by August 30, 2013 and a work group will be convened to review the updated draft on September 6, 2013.

**3. Discuss implementation of Video Remote Interpreter Pilot**

A demonstration of the Video Remote Interpreter Pilot will be held on August 20, 2013 at 2:30 PM at the Derby (GA 5) courthouse. Judge Kahn, Alejandra Donath and Richard Loffredo will attend.

**4. Review performance measures**

Judge Kahn reported that Jamey Harris and Joseph Greelish were pleased with the summary of the Committee's Statement of Goals, Objectives and Overall Performance. No additional work is needed at this time.

**5. New Business**

Committee members discussed a recent request to translate an additional document. This will be discussed further at the next LEP meeting.

**6. Next Meeting**

Next Committee meeting date is to be determined.

**7. Adjourn**

The meeting was adjourned at 11:30 AM.