

Committee on Limited English Proficiency
June 26, 2015
225 Spring Street, Wethersfield
Room 4B

Members Present: The Hon. Maria A. Kahn, Co-Chair; Ms. Alejandra Donath, Co-Chair;
Atty. Richard Loffredo, Atty. Katherine Casaubon

Guest: Atty. Michelle Fica, Connecticut Legal Services

Staff: Melanie Kerr

The meeting was called to order at 2:50 P.M.

1. Approval of December 17, 2014 Meeting Minutes

The minutes of the December 17, 2014 meeting were unanimously approved.

2. Language Access Plan (LAP) Revision

The draft LAP was reviewed and discussed. A motion to forward the LAP, as revised, to the Chief Court Administrator, was unanimously approved.

3. LEP Committee Report

Richard Loffredo presented the draft 2014 LEP Committee Report. After discussion, the LEP Committee unanimously voted to forward the report, as approved, to the Chief Court Administrator and Chief Justice. Once accepted by the Chief Justice, the report will be posted on the Judicial Branch web site.

4. Judicial Branch Web Site

The committee discussed recent changes to the Judicial Branch website which were made to better serve those who access the site. Additional suggestions were made and will be forwarded to Melissa Farley, Executive Director of External Affairs. The committee agreed that ITS staff will review the pages once again to ensure that translation into all three languages is correct.

9. Other Business

Committee members discussed the upcoming transition from the use of Language Line to two new vendors: Language Link, and Linguistica International. Interpreter and Translator Services will oversee this transition over the next several months.

10. Next Meeting

The next meeting date in September, 2015 is to be determined.

11. Adjourn

The meeting was adjourned at 4:20 PM.