

MINUTES
COMMITTEE ON LIMITED ENGLISH PROFICIENCY
June 19, 2013, 2:30 PM
4th Floor Conference Room, 90 Washington Street, Hartford

Attendees: Hon. Maria A. Kahn, Co-Chair; Alejandra Donath, Co-Chair; Karen Chorney; Richard Loffredo; James Maher
Legal Services Advisor: Nancy Porter
Guests: Savannah Berger, Joseph Greelish, Jamey Harris
Staff: Melanie Kerr

1. Approval of May 7, 2013 Meeting Minutes

The minutes of the May 7, 2013 meeting were unanimously approved.

2. Review updates to Power Point Presentation

This item was tabled until the next Committee meeting.

3. New Business

James Maher is retiring at the end of June, 2013. Committee Co-Chairs Judge Maria Kahn and Alejandra Donath thanked him for his years of service to the Judicial Branch and his many contributions to the Committee on Limited English Proficiency.

Jamey Harris and Joseph Greelish, both from Court Operations, provided an overview on the development of performance measures to evaluate the implementation of the Judicial Branch Strategic Plan. The LEP Committee has been selected as the first committee that Court Operations will utilize for purposes of developing and applying performance measures.

Committee members and guests/attendees discussed a variety of options for developing performance measures. It was noted that the baseline for developing performance measures should be 2008, or prior to the implementation of the Strategic Plan.

Judge Kahn made a motion that the LEP Committee appoint a working group and that working group is to hold a session to:

- Review the Committee's past recommendations;
- Identify outcomes to be measured and how best to measure them; and,
- Review a draft narrative (draft to be prepared by Judge Kahn) summarizing the work of the LEP Committee.

The motion was seconded and approved. The workgroup meeting will be held on July 3, 2013. The Committee will submit a draft document to Jamey Harris and Joseph Greelish by August 1, 2013.

4. Next Meeting

Next Committee meeting date is to be determined.

5. Adjourn

The meeting was adjourned at 4:20 PM.