

Minutes
Public Service and Trust Commission
Advisory Committee on Cultural Competency

The Advisory Committee on Cultural Competency met at 225 Spring Street, Wethersfield, Room 204 on October 17, 2014.

Those in attendance were:

Justice Richard A. Robinson (Chair), Isabel Alvarez, Paul Bourdoulous, Karen Chorney, Linda Cimino, Stephen Ment, Esther Harris, Cristina Johnson, Daisy Ortiz, Phil Strambler, Ewa Wojewodzki, Shawna Woodard, Alison Zawadski.

The meeting was called to order at 10:10 a.m. by Justice Robinson.

1. The minutes from the September 19, 2014 meeting were unanimously approved.
2. Diversity Day/Week:
 - Shawna Woodard distributed information on the Diversity Week events including updated assignments for committee members and contingencies for unexpected absences.
 - Paul Bourdoulous raised the issue of the LOB being a public building and that members of the public may want to be included in the scheduled sessions. Stephen Ment indicated that foot traffic in the LOB has been light recently and that requests by members of the public to join sessions is not anticipated to be overwhelming.
 - Shawna noted that Virginia Apple of ITD will be taking pictures of the various programs on Monday. Alison Zawadski plans to post information about the event on the Judicial Branch public website once the pictures are available. Justice Robinson suggested that a press release be distributed broadly to inform/remind members of the public that this is a current Branch initiative.
 - Alison has distributed scripts for those committee members responsible for introducing outside presenters during the week.
 - Shawna is monitoring and managing the distribution of equipment.
 - The committee reviewed the number of confirmed registrants for each offering and made decisions about those classes with smaller numbers of attendees. No class is being cancelled at this time.
 - All evaluations will be conducted electronically. The committee will review them and debrief the event at its next meeting. A summary of the evaluations will be used for reporting and planning purposes.
 - Sign in sheets for programs conducted during the week will be emailed by Shawna to the presenters.

3. What's Happening:

- The Department of Mental Health and Addiction Services (DMHAS) has begun its latest Cultural Competency Cohort training. The Judicial Branch has at least 6 employees participating.
- FCR 100 is being offered as part of the Diversity Week offerings. Esther Harris is scheduled to co-facilitate part of this event in November.

4. New Business:

There was no new business to be discussed.

5. Adjourn:

The meeting was adjourned at 10:55 a.m.