

**Minutes**  
**Public Service and Trust Commission**  
**Advisory Committee on Cultural Competency**  
**Diversity Day Subcommittee**

The Advisory Committee on Cultural Competency, Diversity Day Subcommittee met at 225 Spring Street, Wethersfield, Room 204 on December 16, 2013.

Those in attendance were:

Isabel Alvarez, Paul Bourdoulous, Stephen Ment, Ewa Wojewodzki, Shawna Woodard, Alison Zawadski.

The meeting was called to order at 9:15 a.m. by Shawna Woodard

1. The purpose of the meeting was discussed: the process to plan, write a proposal and obtain approval for the timing and content of a Diversity Day and week were discussed.
2. The members agreed on a theme for the Diversity Week: Culture Matters. The purpose of the week will be to pose and explore the question: Why does culture matter? Why is it important to the Branch?
3. The structure of the kickoff Diversity Day was discussed and several options explored. Locations were discussed, including the possibility of streaming video for the more distant districts.
4. The structure and content of the week's activities were discussed and options explored.
5. The next meeting will be Tuesday, January 7, 2014, at 9:00 a.m., Room 133, 225 Spring Street, Wethersfield.
6. The meeting adjourned at 10:30 a.m.