

Minutes
Public Service and Trust Commission
Advisory Committee on Cultural Competency
2015 Diversity Day Subcommittee

The Advisory Committee on Cultural Competency, 2015 Diversity Day Subcommittee met at 225 Spring Street, Wethersfield, Office of Victim Services Conference Room, on July 15, 2015.

Those in attendance were: Linda J. Cimino, Chair; Isabel Alvarez and Karen Chorney. Jean Weisbrod, Subcommittee Support.

1. Linda J. Cimino called the meeting to order at 9:10 a.m. The minutes from the June 18, 2015 meeting were unanimously approved.
2. Subcommittee members received and discussed the draft versions of the Opening Celebration Program, Opening Celebration Breakout Session description document, Opening Celebration Evaluation Form, and the Diversity Week Course Schedule document. Members discussed and agreed upon revisions to the draft versions. The documents will be updated as information is received.
3. Subcommittee members discussed the Opening Celebration registration process. Members agreed to identify participants, volunteers, and break out session presenters with different colored name tags. Members discussed and agreed upon the volunteer assignments and evaluation form distribution process for the Opening Celebration.
4. Karen Chorney provided updates and confirmation information about catering services provided by Blessings Food Service. Members agreed upon the offerings and Karen will submit a request form to the caterer.

Meeting adjourned at 10:30 a.m.

Jean Weisbrod, Recorder

Meeting Schedule

August 5, 2015	9:00 a.m. - 10:30 a.m.	OVS Conference Room
August 20, 2015	9:00 a.m. - 10:30 a.m.	OVS Conference Room
September 3, 2015	2:30 p.m. - 4:00 p.m.	OVS Conference Room
September 17, 2015	9:00 a.m. - 10:30 a.m.	OVS Conference Room
*October 2, 2015	9:00 a.m. - 10:30 a.m.	OVS Conference Room
*October 14, 2015	9:00 a.m. - 10:30 a.m.	OVS Conference Room

*New or updated