

MINUTES
Advisory Board on the Americans with Disabilities Act

Monday, January 24, 2011
231 Capitol Avenue
Hartford, Connecticut

Members present: The Hon. Patrick L. Carroll III (Chair), Mr. Richard D. Byam, Atty. Robert D. Coffey, Ms. Sandra Lugo Gines, Atty. Stephen N. Ment, Mr. Ronald J. Macchio, Mr. David McCormick.

- I. Welcome: Judge Carroll, Chair of the Advisory Board, welcomed the members.
- II. Charge: Judge Carroll and the members discussed the charge of the Board as approved by the Chief Justice.
- III. Update on ADA Recommendations: Ms. Sandra Lugo Gines updated the members on the sixteen recommendations of the original ADA Committee of the Public Service and Trust Commission. This Advisory Board will serve to oversee the ongoing implementation of the recommendations and offer new recommendations as appropriate.
- IV. Training: Ms. Lugo Gines reported on the status of internal ADA sensitivity training for Judicial Marshals and other modules that are being developed. There was some discussion of providing appropriate ADA training for members of the Bench, and Ms. Lugo Gines will contact a member of Judge Support Services.
- V. Subcommittees: Judge Carroll designated two subcommittees to review implementation of the ADA with respect to internal stakeholders and external stakeholders. The Internal Subcommittee will be comprised of Ms. Sandra Lugo Gines, Atty. Robert Coffey, and Mr. Ronald Macchio. The External Subcommittee will be comprised of Ms. Lugo Gines, Mr. Richard Byam, Atty. Stephen Ment, Mr. David McCormick, and Atty. Steven Pelletier. Judge Carroll suggested that the Subcommittees meet prior to the next meeting of the Advisory Board and be prepared to report out on implementation updates.
- VI. Future meetings: Judge Carroll and the Board agreed to meet quarterly meetings to discuss progress and/or issues that may arise with respect to implementation. The next meeting will be in April and will be posted on the Branch's Internet website.
- VII. The meeting was adjourned at 11:00 a.m.