

Draft Minutes
Advisory Board on the Americans with Disabilities Act

Thursday, January 24, 2013
90 Washington Street
Hartford, Connecticut

Members present: Atty. Mark Ciarciello, Ms. Sandra Lugo Gines, Atty. Pamela Meotti, Ms. Mary Sitaro, Atty. Thomas Smith, Atty. Cynthia Theran.

Also present: Legal Services Attorney Maureen Finn, and Heather Collins, support staff.

Members absent: Hon. Patrick L. Carroll III, Chair, and Atty. Stephen N. Ment

- I. Welcome: Ms. Lugo-Gines called the meeting to order at 2:05 p.m. and informed the members that Judge Carroll and Atty. Ment were unable to attend, but that the meeting would proceed as a quorum was present.
- II. Approval of Minutes of November 29, 2012 meeting: Atty. Smith noted that the minutes erroneously contained his name as Thomas Smith Jr., instead of Thomas Smith. Ms. Collins said she would make a correction. A motion was made to approve the minutes and the motion passed unanimously.
- III. Discussion of development of Annual Report to Chief Justice Chase T. Rogers: Ms. Lugo Gines told the members that the public Notice that has appeared on the Judicial Branch's external website at the ADA page and the [Advisory Board page](#), which was posted in early January, has thus far drawn two email responses. The Notice, which expires February 1st, 2013, sought comments from the public, not related to pending litigation or cases, on how the Branch can continue its compliance with Title II of the Americans with Disabilities Act. The members discussed a variety of ADA-related topics and issues that the Branch may want to consider for further development or implementation in the coming year. The members agreed to formally consider the issues at the February 7th Board meeting, when all members are expected to be present.
- IV. Future meetings: The next meeting is on February 7th at 2:30 p.m. in the Attorney Conference Room at 231 Capitol Avenue, Hartford, CT.
- V. Adjourn: Ms. Lugo Gines made a motion to adjourn at 4:25 p.m. and it was unanimously approved.