

Public Service and Trust Commission
Jury Communications Review Committee (JCRC) Meeting Minutes

The monthly meeting of the Jury Communications Review Committee (JCRC) was held at 10:00 a.m. on Wednesday, January 29, 2014, in Conference Room 133 at 225 Spring Street, Wethersfield, CT.

Members Present: Ms. Esther Harris (Chair), Mr. Brandon Pelegano, Ms. Elizabeth Mirmina, Ms. Rhonda Hebert, Mr. Frank Rizzo, Attorney Adam Mauriello, Mr. Girvan Dinnall and Ms. Carolina E. Marin.

Members Not Present: Chief Ines Nieves

The following issues were discussed by attendees:

- 1) Reviewed and approved minutes from 10/30/2013.
- 2) Final drafts of the Hardship and Felony notices (granted and denied) were reviewed and suggestions for changes were discussed by members. Final changes approved.
- 3) Handed out and reviewed QR code intermediate page that QR code will link to. Discussed language changes to intermediate page. Planet Press currently going through upgrade and testing, therefore forms updates are on hold. However, draft summons already submitted to JIS to get QR code on summons and Planet Press to start working on this in February.
- 4) Discussed the Spanish language that will be added to Jury Summons and how it currently doesn't fit on summons. Discussed possible modifications that can be made to summons so that the language will fit. Suggestions to be submitted to JIS so they can let us know if it'll fit.
- 5) Discussed Jury website updates. Focus has been on changing language for inclement weather closings/cancellations and the "Answer your Summons" page. Link for juror to update name/address is in the works. Next, will be revisions to the FAQ page to put them in chronological order and make language clearer. Discussed possibly adding some language to FAQ page about why underage and deceased people get summoned.
- 6) Discussed possibly having to redesign/modify Jury Summons to include information about Twitter and how to sign up. Discussed what could be deleted from summons and possible spots to put Twitter info. Will bring sample summons with Twitter info to next meeting.
- 7) Other Business:
 - a. Jury Video: Grant for 2 videos was approved. Will do an orientation video for jurors at court and a "how to answer your summons" video for website. Currently in beginning stages. Professor Dan Nocera from Middlesex Community College to produce videos once approved by Joe D'Alesio and judges. After approval, committee to be set up to oversee this project. Will show JCRC members Dan Nocera's other videos at next meeting.
- 8) The meeting adjourned at 11:40 a.m.
- 9) The next JCRC meeting is scheduled for Wednesday, February 26, 2014 in room 133 at 225 Spring Street, Wethersfield, CT. Members may also attend via conference call. Phone number and codes will be e-mailed upon request prior to meeting.